

## **Information for The CTP Prep Course: 2017-2019**

**This course is developed by The Treasury Academy and is based on ETM5**

This document shows the modules available on the CTP Prep Course website for the 2017 – 2019 testing windows using ***Essential of Treasury Management, 5<sup>th</sup> Edition (ETM5)***.

Each module contains copies of the lecture notes (PDFs of Full-slide notes) and links to streaming videos for each of those sets of notes. In most cases, the material in the modules is broken up into sections of about 20-30 minutes each. This helps to reduce the download time and makes for easier coverage of the material. For the most part, these lectures will play easily on any computer, but you do need a good Internet connection. We use the Microsoft Mix add-on to PowerPoint as the tool to create and deliver these lectures.

For most of the modules, there is also a link to an MP4 version of the file. Click on the link from the module and you may need to click again at the top of the page that opens, but this will get you to the Box Drive folder where the MP4 files of the audio are stored. Using whatever type of MP4 player or app you have, you should be able to download these files and then play them on your device. This includes I-Pods, car players, etc.

Finally, for Modules 2 – 10, there are end-of-module quizzes (about 20 questions) that can be used to review the material in that module. In Module 11, there are two practice exams – one with 50 questions and another with 60 questions that can be used for final review.

### **Listing of Modules and Chapters for CTP Prep Course 2017-2019**

#### **Module 01: Intro to CTP Review**

Intro to Course

Essential Learning for CTP Candidates (Intro 01 – Intro 07)

#### **Module 02: Intro to Treasury and Legal/Reg Environment**

Ch 01: The Role of Treasury Management – Lecture

Ch 02: Regulatory and Legal Framework – Lectures (A, B, C)

#### **Module 03: Banks and Payment Systems**

Ch 03: Banks and Financial Institutions – Lecture

Ch 04: Payment Systems – Lectures (A, B)

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## **Module 04: Basics of Markets and Relationship Management**

Ch 05: Money Markets – Lecture

Ch 06: Capital Markets – Lecture

Ch 07: Relationship Management and Vendor Selection – Lectures (A, B)

## **Module 05: Financial Accounting, Reporting, Planning and Analysis**

Ch 08: Financial Accounting and Reporting – Lecture

Ch 09: Financial Planning and Analysis – Lectures

## **Module 06: Working Capital Management**

Ch 10: Introduction to Working Capital Management – Lectures

Ch 11: Working Capital Metrics – Lectures

## **Module 07: Collections, Concentration & Disbursements**

Ch 10: Collections, Concentration & Disbursements – Lectures

## **Module 08: Investing, Forecasting & Technology**

Ch 13: Short-Term Investing and Borrowing – Lectures

Ch 14: Cash Forecasting – Lectures

Ch 15: Information Technology in Treasury – Lectures

## **Module 09: Risk Management**

Ch 16: Enterprise Risk Management – Lectures

Ch 17: Financial Risk Management – Lectures

## **Module 10: Financial Decisions and Management**

Ch 18: Treasury Policies and Procedures – Lecture

Ch 19: Long-Term Investments – Lectures

Ch 20: The Capital Structure Decision and Management – Lectures

## **Module 11: Summary & Practice Exams**

50-Question Practice Exam

60-Question Practice Exam